

BOARD MET AT HARPER SCHOOLS  
JULY 13, 2017 7:49 PM

**Members Present:** Jeff Romans, Chair, Gary Johnson, Frank Jordan, Lisa Fisher, Jim Joyce  
Ron Talbot, Superintendent

Allison Nunez, Business Manager

Others: Kenzie Jacoby

**Business Conducted: Regular Board Meeting**

Gary Johnson moved to approve the minutes of 6/8/17, Lisa Fisher seconded, passed unanimously.

Lisa Fisher moved to approve the agenda, Gary Johnson seconded, passed unanimously.

There was no patron input.

Lisa Fisher, Jeff Romans, Jim Joyce were sworn in by Ron Talbot, Superintendent.

Nominations for Chairman were opened.

Gary Johnson moved to nominate Lisa Fisher to Board Chair, Jim Joyce seconded, passed unanimously. Lisa accepted the chair. Gary Johnson moved to nominate Jeff Romans to Vice Chair, Jim Joyce seconded, passed unanimously. Jeff accepted Vice-chair.

Gary Johnson moved to approve the following Annual Authorizations:

- a. Clerk and Chief Executive Officer - Ron Talbot
- b. Bonded Personnel at \$25,000 and an additional bond of \$10,000 for the Superintendent.
- c. Deputy Clerk/Business Manager -Allison Nunez.
- d. Executive Secretary - Vanessa Jager.
- e. Custodian of the Funds - Ron Talbot and Allison Nunez
- f. Authorized Signatures for District # 66 - Ron Talbot, Allison Nunez, Alicia Trump-Anderson
- g. Student Body Account Vanessa Jager, Kenzie Jacoby, Allison Nunez, Ron Talbot, and Student Body Treasurer.
- h. Spending limit without Board approval - \$5000
- i. Authority to Borrow - Clerk and Deputy Clerk
- j. Budget Officer - Ron Talbot
- k. Auditor - Brian Richins
- l. Depository of Funds - Umpqua Bank and Oregon State Treasurer.
- m. Confidential Employees - Ron Talbot, Kenzie Jacoby, Allison Nunez, and Vanessa Jager
- n. Review and authorize offer vs serve in hot lunch as 3 or 5 and breakfast as 2 or 3
- o. Regular monthly Board meeting to be the Second Thursday of every month at 8:00 p.m.( 7:00 p.m. in Winter months) in the District Board Room.
- p. Newspaper of notification - Malheur Enterprise
- q. Local public contract review board - Harper School Board of Directors
- r. Bidding Procedures - Current Attorney General Model Public Contract rules manual is adopted as Board Policy
- s. Workmen Compensation carrier - SAIF

t. Insurance Agent of Record - Ellen Martinez - ( Field - Waldo)

Jeff Romans seconded, passed unanimously.

Ron Talbot discussed facility updates. The sheetrock in the gym and the sheetrock in the science room need to be replaced. He is going to work with an adjuster to open the claim. The floor in the gym has been refinished. Talbot stated that the summer school repairs are moving ahead nicely and believes we are further ahead than in past years. He hopes to have everything wrapped up by the end of July. The new epoxy floor has been installed in the Kindergarten room and the walls are sheet rocked and textured.

Talbot recommended the following coaches for the 2017-18 school year:

High School Football-David Marker. Gary Johnson moved to approve, Jeff Romans seconded, passed unanimously.

Junior High Football-Scott Talbot. Jeff Romans moved to approve, Gary Johnson seconded, passed unanimously.

Junior High Volleyball-Carman Lovell. Jim Joyce moved to approve, Jeff Romans seconded. 3 in favor, 1 opposed.

High School Volleyball-Ashlee Keister. Jeff Romans moved to approve, Gary Johnson seconded. 3 in favor, 1 opposed.

Frank Jordan left the meeting.

Athletic Director-Ron Talbot. Jeff Romans moved to approve, Gary Johnson seconded. Passed unanimously.

FFA-Kristy Riffin. Jeff Romans moved to approve, Gary Johnson seconded. Passed unanimously.

Jeff Romans moved to approve the GASB 54 Resolution, Gary Johnson seconded. Passed unanimously.

Jim Joyce moved to approve the student handbook, Jeff Romans seconded, passed unanimously.

The Crisis Handbook was presented to the board. Discussion was made about bringing in the Sheriff's office to talk about active shooter scenarios. Talbot is going to inquire with the Sheriff's office to see if someone will be available. Gary Johnson moved to adopt the Crisis Handbook, Jeff Romans seconded, passed unanimously.

Talbot presented the Kindergarten Policy and discussed the possibility of changing the cutoff date to September 1<sup>st</sup>, to align with the other schools in the county. There is no rush this year as we have already met the cap of 12 students. Jeff Romans suggested leaving the policy as-is for in district students and changing for out of district students. Ron Talbot will bring a draft to the next meeting.

Quotes for 2 different water pumps from Curt Hysell were presented to the Board. Discussion was made that if we are going to replace, we need to do it soon in case there are issues. Jim

Joyce moved to approve the purchase of the Grunfos pump, Gary Johnson seconded, passed unanimously.

Ron Talbot presented the board with a quote for a Type 20 bus with a wheelchair lift, rear air conditioning, cruise control, & on spot chains, from Western Bus Sales in the amount of \$71,479. The board believed the wheelchair lift was a good idea. Talbot also had quotes for a new Suburban. Talbot stated that a suburban is very convenient because students can be taken home from activities and school by an approved driver who does not have to have a Regular bus license. Talbot recommended buying both the Type 20 bus and a suburban and getting rid of one of the white minis the school currently has. The board tabled until next meeting.

Talbot updated the board on the job posting for the 2 teaching aid positions. There has been 1 applicant so far. Will run an ad in the Argus Observer and Malheur Enterprise for 3 more weeks.

Talbot discussed the beginning of year open house and wants to hold it after school starts. The open house is not only for recruitment, but gives parents the opportunity to meet with the staff and view the curriculum.

Other Business: Talbot spoke to the board about curriculum. Discussion followed.

Jeff Romans moved to pay the bills and adjourn, Jim Joyce seconded, passed unanimously. Meeting was adjourned at 9:40.

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\_\_\_\_\_Chairman\_\_\_\_\_Deputy Clerk